

RAAUZYUW RUCCNON0023 0231547-UUUU-RHMCSUU.

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R 231547Z JAN 04 ZYB

FM COMNAVRESFOR NEW ORLEANS LA

TO NAVRESLIAISOFF

NAVRESFOR

INFO CNO WASHINGTON DC//N095//

COMFLTFORCOM NORFOLK VA//N81//

COMNAVPERSCOM MILLINGTON TN/PERS311//

BT

UNCLAS

ALNAVRESFOR 005/04

MSGID/GENADMIN/COMNAVRESFOR/N01A//

SUBJ/CHANGE OF REPORTING SENIOR FOR RESERVE UNIT COMMANDING OFFICERS

/AND OFFICERS IN CHARGE//

REF/A/MSG/COMFLTFORCOM/201513ZJAN2004//

REF/B/DOC/BUPERS/02AUG1995//

REF/C/DOC/COMNAVRESFOR/02OCT2002//

NARR/REF A DIRECTS CONTINUING INTEGRATION BETWEEN RESERVE AND ACTIVE

COMPONENTS, REF B IS BUPERSINST 1610.10 NAVY PERFORMANCE EVALUATION AND

COUNSELING SYSTEM, REF C IS COMNAVRESFORINST 1001.5D

ADMINISTRATIVE PROCEDURES FOR THE DRILLING RESERVE AND PARTICIPATING MEMBERS OF

THE INDIVIDUAL READY RESERVE (IRR)//

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RMKS/1. IMPROVING INTEGRATION OF THE ACTIVE AND RESERVE COMPONENTS

OF OUR NAVY IS THE RIGHT THING TO DO. THIS INTEGRATION WILL INCREASE COMBAT

READINESS AND IMPROVE ALIGNMENT, COMNAVRESFOR DIRECTS NAVAL RESERVE ORDER

ISSUING AUTHORITIES TO ISSUE ORDERS TO ALL DRILLING RESERVE UNIT COMMANDING

OFFICERS/OFFICERS IN CHARGE (CO/OIC) DIRECTING THEM TO REPORT FOR DUTY TO THE

COMMANDER/COMMANDING OFFICER OF THEIR SUPPORTED COMMAND. PER REF A, THE

SUPPORTED COMMANDER/COMMANDING OFFICER WILL BECOME THE DRILLING

RESERVE UNIT CO/OIC'S REPORTING SENIOR.

2. EFFECTIVE IMMEDIATELY, ALL INACTIVE DUTY TRAINING (IDT) ORDERS FOR DRILLING

RESERVE UNIT CO/OICS ARE TO REFLECT ASSIGNMENT OF THE SUPPORTED COMMAND'S

COMMANDER/CO AS THE OFFICER'S REGULAR REPORTING SENIOR. THIS DIRECTION IMPACTS

CO/OICS OF NON-COMMISSIONED OR AUGMENT UNITS ONLY. COMMANDING OFFICERS OF

COMMISSIONED UNITS AND OICS OF SUBORDINATE DETACHMENTS ARE ALREADY COVERED

UNDER EXISTING COMMAND HIERARCHY REPORTING.

3. NAVAL RESERVE ORDER ISSUING AUTHORITIES ARE DIRECTED TO MODIFY,

AS NECESSARY, THE IDT ORDERS OF AFFECTED OFFICERS TO REFLECT THE

FOLLOWING: "YOU ARE ASSIGNED AS COMMANDING OFFICER/OFFICER IN CHARGE

(AS APPROPRIATE), (UNIT NAME) FOR INACTIVE DUTY IN A PAY STATUS AND

ADDITIONAL DUTY TO (ASSIGNED ECHELON IV COMMAND). REPORTING SENIOR

IS (SUPPORTING COMMAND COMMANDER/COMMANDING OFFICER)." THIS CHANGE

WILL BE INCORPORATED IN THE NEXT REVISION OF REF C, PARA

404.D(6)(A).

4. COPIES OF IDT ORDERS AND REF A WILL BE PROVIDED TO THE

OFFICER AND THE COMMANDER/CO OF THE SUPPORTED COMMAND. THE

EFFECTIVE DATE OF THE IDT ORDERS WILL BE 01 OCT 03. OFFICERS WITH A DATE OF

ASSIGNMENT IN THEIR PRESENT BILLET PRIOR TO 01 OCT 03 WILL REQUIRE A LETTER OF

EXTENSION OR LETTER OF ADMINISTRATIVE CHANGE REQUEST OF THEIR MOST RECENT

PERIODIC FITNESS REPORT WITH AN END DATE OF 30 SEP 03 DENOTING DETACHMENT OF

REPORTING SENIOR IAW B. A SAMPLE EXTENSION LETTER AND ADMINISTRATIVE CHANGE

REQUEST WILL BE AVAILABLE ON THE COMMANDER, NAVAL RESERVE FORCES COMMAND

WEBSITE AT: [HTTP://RESERVES.NAVY.MIL](http://RESERVES.NAVY.MIL) UNDER THE COMMAND SERVICES TAB.

5. PER REF A, IT IS INCUMBENT UPON THE UNIT CO/OIC TO ACTIVELY

ENGAGE THEIR SUPPORTED COMMAND TO ESTABLISH THEIR OFFICIAL

RELATIONSHIP. LETTERS FROM THE UNIT CO/OIC ARE ENCOURAGED, AND A

SAMPLE LETTER WILL BE AVAILABLE ON THE COMMANDER, NAVAL RESERVE

FORCES COMMAND WEBSITE AT THE ADDRESS PROVIDED IN PARA 4.

6. UNIT CO/OICS SHALL BE ASSIGNED ADDU TO THE RESERVE ECHELON IV COMMANDER. UNDER THIS ADDU RELATIONSHIP, THE RESERVE ECHELON IV COMMANDER MAY, EITHER THROUGH CONCURRENT FITREPS OR PERFORMANCE INFORMATION MEMORANDUMS (PIM) TO THE SUPPORTED COMMAND DOCUMENT PERFORMANCE PERIPHERAL TO OPERATIONAL SUPPORT. TO ASSIST IN ESTABLISHING A MORE INTEGRATED RELATIONSHIP, ECHELON IV COMMANDERS HAVE BEEN PROVIDED A TEMPLATE LETTER TO THE SUPPORTED COMMANDER.

7. EXISTING MOUS WILL BE ADDRESSED SEPARATELY VIA OFFICIAL CORRESPONDENCE. REPORTING SENIOR RESPONSIBILITIES DISCUSSED ABOVE ARE TO BE IMPLEMENTED IMMEDIATELY.

8. CHANGES TO REF B, ANNEXES E, J AND K, ARE BEING COORDINATED BY COMNAVPERSCOM AND COMNAVRESFORCOM.

9. OUR CONTINUED SYNCHRONIZATION WITHIN OUR NAVY IS CRUCIAL TO SUCCESS.//

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